POPI COMPLIANCY SOLUTIONS
2020 / 2021

Fellowes

POPI COMPLIANT ✓

LX Series   AutoMax™   Microshred   Cross Cut

The World's Toughest Shredders®

Fellowes

WHAT IS POPI?

The Protection of Personal Information Act (POPI) calls for organisations to take reasonable security measures to ensure the destruction and storage of all personal information in accordance with industry standards. **Organisations have a responsibility** to put policies and practices in place to prevent data breaches of any kind. The Protection of Personal Information Act (POPI) in South Africa enforces the protection of personal information and could result in fines of up to R10 million or imprisonment. Companies have until 1 July 2021 to ensure they are compliant, although it is encouraged to get compliant as soon as possible. **Cross cut shredders have become the industry standard for POPI compliance**

POPI
COMPLIANT ✓

WHAT IS GDPR?

GDPR (The General Data Protection Regulation) came into effect on 25 May 2019 and provides for the privacy of all individual citizens of the European Union (EU) and the European Economic Area (EEA). It also addresses the transfer of personal data outside the EU and EEA areas. **For multinational companies based in South Africa, this would apply.**

Right now, data compliance should be top of mind for practically every South African business, and for good reason. Organisations are investing in solutions and systems to ensure they are compliant with POPI / GDPR. Shredding obsolete paperwork and documents will help your customers comply with certain areas of POPI / GDPR.

Did you know?

Cross cut shredders have become the industry standard for POPI compliance. Fellowes cross cut shredders shred an A4 sheet into a minimum of 300 pieces. In comparison, Strip / Ribbon / Straight Cut shredders shred an A4 sheet into 30 – 36 pieces and are therefore not considered secure or a "reasonable security measure".

POPI ✗
COMPLIANT
Strip Cut

Not POPI Compliant!

≤100 strips
per A4 sheet

| P-1 | P-2 | P-3 |

BASIC
level of security

POPI ✓
COMPLIANT
Cross-Cut

≥300 particles
per A4 sheet

| P-3 | P-4 |

GOOD
level of security

POPI ✓
COMPLIANT
Microshred

≥2000 particles
per A4 sheet

| P-4 | P-5 |

MAXIMUM
level of security

DIN LEVELS	PARTICLE SIZE	PROTECTION LEVELS
P-1	2000mm² or strips ≤ 12mm width	For low-risk non-confidential data. **Not recommended for business environments or personal information.**
P-2	800mm² or strips ≤ 6mm width	For low-risk non-confidential data. Not recommended for business environments or personal information.
P-3	320mm² or strips ≤ 2mm width	For medium-risk personal or confidential data such as order confirmations and delivery notes with address data.
P-4	≤ 160mm² and maximum width ≤ 6mm	For sensitive personal or confidential data like customer/client data, account numbers and invoices.
P-5	≤ 30mm² and maximum width ≤ 2mm	For highly confidential data like balance sheets, strategy documents, patents, etc.

HOW TO CHOOSE A SHREDDER

Manual or Automatic Feeding?

Manual feed

The ideal solution for employees to shred their confidential documents instantly - without unnecessarily leaving paper on the desk or at the printer.

OR

Auto feed

Perfect if you build-up your printed documents and prefer to do all your shredding in one go. You need the convenience of being able to get on with your work while shredding is in progress.

For large volume shredding in multi-user enviroments, we recommend our 325Ci, 425Ci or 485Ci heavy-duty shredders

What level of security is required?

WHERE?	USAGE LEVEL?	AUTOMATIC OR MANUAL?	SECURITY LEVEL?	SHEET CAPACITY?	YOUR SHREDDER
Large Office 10+ Users	●●●●	Manual	P-4 Cross-cut	32	425Ci
Departmental 5 - 10 Users	●●●●	Automatic	P-5 Micro-Cut	600 Auto / 14 Manual	AutoMax 600M
	●●●●	Automatic	P-4 Cross-cut	550 Auto / 14 Manual	AutoMax 550C
	●●●●	Manual	P-4 Cross-cut	22 - 24	325Ci
	●●●●	Manual	P-5 Micro-cut	17	225Mi
	●●●●	Manual	P-4 Cross-cut	22 - 24	225Ci
	●●●●	Automatic	P-4 Cross-cut	350 Auto / 12 Manual	AutoMax 350C
Small Office 1 -5 User	●●●●	Manual	P-4 Cross-cut	20	125Ci
	●●●○	Manual	P-4 Cross-cut	18	99Ci
	●●●○	Manual	P-5 Micro-cut	20	LX221
	●●●○	Automatic	P-5 Micro-cut	200 Auto / 10 Manual	AutoMax 200M
	●●●○	Automatic	P-4 Cross-cut	200 Auto / 10 Manual	AutoMax 200C
	●●○○	Automatic	P-4 Cross-cut	150 Auto / 8 Manual	AutoMax 150C
	●●○○	Manual	P-5 Micro-cut	15	LX211
	●●○○	Manual	P-4 Cross-cut	12	73Ci
Deskside 1 User	●○○○	Manual	P-5 Micro-cut	12	LX201
	●○○○	Manual	P-4 Micro-cut	10	62Mc
	●○○○	Manual	P-3 Cross-cut	10	63Cb
	●○○○	Manual	P-5 Micro-Cut	10	10M
	●○○○	Manual	P-4 Cross-cut	8	M-8C
	●○○○	Manual	P-4 Micro-cut	8	8Mc
	●○○○	Automatic	P-4 Mini-cut	100 Auto / 10 Manual	AutoMax 100M
	●○○○	Manual	P-4 Mini-cut	6	6M

The Fellowes range is packed with innovative features:

100% JAM PROOF
Eliminates paper jams AND powers through tough jobs

JAM BLOCKER™
Blocks jams before they start

AUTO REVERSE
Automatically stops and reverses if a paper jam occurs

MICRO SHRED
Superior security and greater peace of mind for highly confidential documents

SAFESENSE TECHNOLOGY®
Stops shredding when hands touch the paper opening

SAFETY LOCK
Disables shredder for added safety

SILENT SHRED™
Ultra-quiet performance for shared workspaces

ENERGY SAVINGS SYSTEM™
Reduces in-use energy consumption and powers down after periods of inactivity

SLEEP MODE
Powers down the machine after 2 minutes of inactivity

AUTO OIL
Lubricates the cutters automatically to enhance performance and extend shredder life

CONTINUOUS DUTY
Ideal for high volume shredding. The shredder is always ready for operation

SMART LOCK™
Allows the user to lock the shredder to prevent access to documents when shredding

Next Generation Shredders

Unmatched Productivity.
Unequalled Jam Prevention.
Maximum Security.

POPI COMPLIANT
Microshred

IntelliBAR™

with Patented Responsive Technology

Unsurpassed Responsiveness
Warns user when the shredder needs to cool off.

Unmatched Productivity
Lets you know when the shredder is capable of shredding more sheets per pass.

Unequalled Jam Prevention
100% Jam Proof - automatically detects and powers through tough jobs.

Unparalleled Convenience
Alerts you when the bin is ready to be emptied.

Unrivalled Safety
Automatically stops shredding when hands touch the paper entry.

Powershred® LX221 Shredders
SMALL OFFICE USE. 3-5 USERS.

Powershred® LX211 Shredders
DESKSIDE USE. 1-3 USERS.

Powershred® LX201 Shredders
PERSONAL. 1 USER.

Code	Model	Duty Cycle	Sheet Capacity	Cut Type	Particle Size	DIN Level	Bin capacity	Entry Width	Shreds	Warranty Machine/Cutters
5050401	LX221 (Black)	25 mins	20	Micro-cut	2 x 12mm	P-5	30 L / 750 sheets	230mm		2 / 5 years
5050501	LX221 (White)	25 mins	20	Micro-cut	2 x 12mm	P-5	30 L / 750 sheets	230mm		2 / 5 years
5050201	LX211 (Black)	20 mins	15	Micro-cut	2 x 12mm	P-5	23 L / 425 sheets	230mm		2 / 5 years
5050301	LX211 (White)	20 mins	15	Micro-cut	2 x 12mm	P-5	23 L / 425 sheets	230mm		2 / 5 years
5050001	LX201 (Black)	10 mins	12	Micro-Cut	2 x 12mm	P-5	22L / 350 sheets	230mm		2 / 5 years
5050101	LX201 (White)	10 mins	12	Micro-Cut	2 x 12mm	P-5	22L / 350 sheets	230mm		2 / 5 years

AutoMax / Autofeed
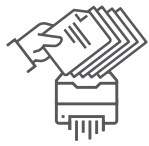
LOAD TRAY + **PRESS PLAY** + **WALK AWAY**

AutoMax™ shredders offer a truly walk-away shredding experience, automatically shredding paper stacks of up to 600 sheets at the touch of a button. With our patented AccuFeed™ Technology you can shred common stacks of paper without pulling out staples and paper clips or even smoothing wrinkled papers. Simply load the tray, press play and walk away!

AUTO REVERSE
Automatically stops and reverses if a paper jam occurs

SILENT SHRED™
Ultra-quiet performance for shared workspaces

SLEEP MODE
Powers down the machine after 2 minutes of inactivity

POPI COMPLIANT
Cross-Cut, Microshred

600M NEW for 2020

AutoMax™ 600M / 550C	AutoMax™ 350C	AutoMax™ 200C / 200M	AutoMax™ 150C	AutoMax™ 100M
LARGE OFFICE USE. 10+ USERS.	DEPARTMENTAL USE. 5+ USERS.	DESKSIDE USE. 3-5 USERS.	DESKSIDE USE. 1-3 USERS.	PERSONAL USE. 1 USER.

Code	Model	Duty Cycle	Sheet Capacity	Cut Type	Particle Size	DIN Level	Bin capacity	Entry Width	Shreds	Warranty Machine/Cutters
4657401	600M	Continuous	600 / 14 manual	Micro-cut	2 x 12mm	P-5	83 L / 900 sheets	230mm		2 / 7 years
4963101	550C	Continuous	550 / 14 manual	Cross-cut	4 x 38mm	P-4	83 L / 550 sheets	230mm		2 / 20 years
4964101	350C	45 mins	350 / 12 manual	Cross-cut	4 x 38mm	P-4	68 L / 400 sheets	230mm		2 / 20 years
4653601	200C	25 mins	200 / 10 manual	Cross-cut	4 x 38mm	P-4	32 L / 200 sheets	230mm		2 / 7 years
4356301	200M	20 mins	200 / 10 manual	Micro-Cut	2 x 14mm	P-5	32L / 400 sheets	230mm		2 / 7 years
4680101	150C	12 mins	150 / 8 manual	Cross-cut	4 x 38mm	P-4	32 L / 150 sheets	230mm		2 / 5 years
4629201	100M	15 mins	100 / 10 manual	Mini-cut	4 x 10mm	P-4	23 L / 175 sheets	220mm		2 / 7 years

Microshred

**Advanced security.
Maximum productivity.**

With the higher security micro-cut size, each sheet is shred into 2000+ particles. This is four times more secure than a standard cross-cut shredder and also means the bin requires less frequent emptying.

MICRO SHRED

**EASIER
LESS EMPTYING**

SMALLER PARTICLES =
**LESS FREQUENT
BIN EMPTYING**

Microshred 225Mi
DEPARTMENTAL USE. 5+ USERS.

Microshred 10M
SMALL OFFICE USE. 1 USER.

Microshred 8Mc
PERSONAL USE. 1 USER.

Microshred 6M
PERSONAL USE. 1 USER.

Code	Model	Duty Cycle	Sheet Capacity	Cut Type	Particle Size	DIN Level	Bin capacity	Entry Width	Shreds	Warranty Machine/Cutters
4620101	225Mi	Continuous	16	Micro-cut	2 x 12mm	P-5	60 L / 2000 sheets	240mm		2 / 7 years
4630601	10M	10 mins	10	Micro-cut	2 x 12mm	P-5	19 L / 387 sheets	220mm		2 / 5 years
4692501	8Mc	5 mins	8	Micro-cut	3 x 10mm	P-4	14 L / 150 sheets	220mm		2 / 3 years
4631101	6M	5 mins	6	Mini-cut	4 x 12mm	P-4	13L / 150 sheets	220mm		1 / 3 years

Cross-Cut

You can't cut corners when it comes to data protection.

That's why you need a tough, reliable shredder to get the job done. Fellowes shredders offer 100% jam proof, quiet and fast performance to help you be more productive.

100% JAM PROOF

Eliminates paper jams AND powers through tough jobs

SAFESENSE TECHNOLOGY®

Stops shredding when hands touch the paper opening

ENERGY SAVINGS SYSTEM™

Reduces in-use energy consumption and powers down after periods of inactivity

Powershred® 425Ci

LARGE OFFICE USE. 10+ USERS.

Powershred® 325Ci

DEPARTMENTAL USE. 10+ USERS.

Powershred® 225Ci

OFFICE USE. 5+ USERS.

Powershred® 99Ci /125Ci

SMALL OFFICE USE. 3-5 USERS.

Powershred® 73Ci

DESKSIDE USE. 1-3 USERS.

Powershred® 63Cb

PERSONAL USE. 1 USER.

Powershred® M-8C

PERSONAL USE. 1 USER.

Code	Model	Duty Cycle	Sheet Capacity	Cut Type	Particle Size	DIN Level	Bin capacity	Entry Width	Shreds	Warranty Machine/Cutters
4698001	425Ci	Continuous	32	Cross-cut	4 x 30mm	P-4	114 L / 1 600 sheets	305mm		2 / 20 years
4632001	325Ci	Continuous	24	Cross-cut	4 x 38mm	P-4	83 L / 750 sheets	240mm		2 / 20 years
4622601	225Ci	Continuous	24	Cross-cut	4 x 38mm	P-4	60 L / 600 sheets	240mm		2 / 20 years
4612601	125Ci	Continuous	20	Cross-cut	4 x 38mm	P-4	53 L / 450 sheets	230mm		2 / 20 years
4691601	99Ci	30 mins	18	Cross-cut	4 x 38mm	P-4	34 L / 425 sheets	230mm		2 / 5 years
4601102	73Ci	10 mins	12	Cross-cut	4 x 38mm	P-4	23 L / 150 sheets	230mm		2 / 5 years
4600103	63Cb	8 mins	10	Cross-cut	4 x 50mm	P-3	19 L / 100 sheets	230mm		2 / 5 years
4604101	M-8C	5 mins	8	Cross-cut	4 x 37mm	P-4	15 L / 75 sheets	229mm		2 / 3 years

FELLOWES
PROTECTS YOU

Strength. Toughness. Reliability. That's what our Fellowes shredders stand for and that's what you need to protect sensitive paper data. There is no room for risk with GDPR in place. Our range of desk-side, office and automatic shredders ensures your documents and files are unrecoverable. Destroyed. Gone. Offering jam-proof, quiet, and fast performance, you can rely on Fellowes to keep you productive – and fully protected.

www.fellowes.co.za

Fellowes The World's Toughest Shredders®